



## 1<sup>st</sup> – 6<sup>th</sup> Year Annual Fees 2025/2026

### **Compulsory Fees due €100:**

(Locker rental €35, Admin. (postage, VSware app., photocopying etc., €50 & Ins. €15)

**to be paid in full by *Friday 22<sup>nd</sup> August 2025***

We recommend that all payments **should be paid online** via VSware app

**\*\* The app allows you to pay a little each week over the summer \*\***

### **Voluntary Contributions:**

**Single Student = €100**

**Family (more than one student) = €150**

Where circumstances allow, we ask that families consider giving an additional contribution to the school. We do receive government grants but there is always a considerable shortfall.

**All contributions are gratefully received, thank you.**

#### **VSware App Login instructions**

*Please note: If you have more than one child at the school, you only need one account per parent.*

- For Android devices: Visit the **Google Play Store** and search for '**VSware**'
- For iOS devices (Apple): Visit the **App Store** and search for '**VSware**'
- Once the app is installed, start typing '**Loreto**' in the School Name, then select our school from the dropdown list

If it is your first-time logging into VSware, the school will give you your unique Username

**Please write this down and keep in a safe place for future use**

- If you don't yet have a password or wish to reset your existing password (Please **write down and keep in a safe place for future use**) hit 'Create or reset your password'
- Enter your username and the last 4 digits of your mobile number, hit '**Send Code**' (it may take up to 30 minutes for code to be sent)
- You will receive an SMS code on your mobile phone which you then enter, along with your desired password. Hit '**Change Password**'
- You will be brought back to the login screen where you can enter your Username, '**Password**'
- Hit '**Login**' and follow instructions

**Please contact the school if you run into any difficulties 044-9342055**